



## ADDENDUM 2/CLARIFICATION 2

### **TENDER NO. AHB/T/018/2024-2025: CONSULTANCY SERVICES FOR A FRAMEWORK AGREEMENT TO PROVIDE PHYSICAL PLANNING, CADASTAL SURVEYING, VALUATION, GIS AND REMOTE SENSING, TITLING AND ENVIRONMENTAL AND SOCIAL SAFEGUARDS FOR A PERIOD OF THREE YEARS (2025-2028)**

**DATE ISSUED: 3<sup>RD</sup> APRIL 2025**

Pursuant to section 75 of the PPADA 2015 The Affordable Housing Board wishes to clarify and notify the interested bidders as follows.

SN	CONCERN	CLARIFICATION
1	<p>Scope of Works and Regional Allocation</p> <p>The RFP notes that prequalified consortiums will be awarded “not more than 2 project regions” out of the nine listed.</p> <p>a. Is there an opportunity for bidders to indicate preferred regions in their proposal, given that regional context (e.g., Nairobi Metropolitan vs. Coastal Region) may influence resourcing and cost structures?</p> <p>b. Could the Procuring Entity provide further details on the specific deliverables, timelines, or socio-environmental safeguards required per region to enable a</p>	<p><b>No . Preference for regions shall be indicated at the time of financial proposal</b></p> <p><b>The scope of specific deliverables and timelines shall be provided at the time of the financial proposal</b></p>

	<p>more tailored technical proposal?</p> <p>c. Could the Procuring Entity share a detailed list of affordable housing projects planned under the affordable housing programme for each of the nine designated regions, including any site-specific scoping documents?</p>	<p><b>No, this shall be provided under the detailed scope in the financial proposal</b></p>
2	<p><b>Evaluation of Consortiums/Joint Ventures</b></p> <p>a. Will the technical and financial capacity of each JV member be evaluated individually, or will the consortium be assessed as a single entity?</p> <p>b. For sub-consultants, does the evaluation consider the cumulative expertise of all firms, or must each sub-consultant meet minimum thresholds independently?</p>	<p><b>Consortiums and Joint ventures shall be evaluated as a single entity.</b></p> <p><b>Yes, the evaluation criteria consider the cumulative expertise of all firms in a consortium or joint venture</b></p> <p><b>Members in a joint venture must, however, meet the following mandatory criteria</b></p> <p><b>1. Provide a copy of Certificate of Incorporation or Certificate of Registration for the firm.</b></p> <p><b>2. Attach a copy of valid Tax Compliance Certificate from KRA</b></p> <p><b>3. Provide a valid copy of Certificate of Confirmation of Directors and Shareholding (CR 12). (Issued within the last 6 Months to Tender Opening Date) or copies of ID cards in case of Sole Proprietors and partnerships</b></p>
3	<p><b>Years of Relevant Experience</b></p> <p>o Could you specify the minimum number of years of relevant experience required for the lead firm and/or individual JV partners? For instance, is there a threshold for projects of similar scale in physical planning, GIS, or environmental safeguards?</p>	<p><b>The minimum experience required is five (5) years for the lead firm.</b></p>
4	<p>clarification on Page 97 of 123 (<i>a page excerpt is attached</i>) highlighted in yellow.</p>	<p><b>“6.0.6. Team Estimated Time Inputs for Key Experts</b></p>

	<p>The RFP implied (p97) that this was provided for by the Client, but I'm getting the impression that the bidder has to provide this in their bids. We have not been able to see Table 1 provided in the Tender document.</p>	<p><b>The number of key experts and the estimated time input for each key expert for the assignment are presented in Table 1."</b></p> <p>The number of key experts required have already been defined in the Tender and the TORs. Therefore this highlighted part is not relevant.</p>
5	<p>The terms of reference do not specify particular sites for the consultants, making the Geographical scope of the assignment unclear, in terms of the project(s) size. Given this uncertainty, we request clarification on the preparation of the <b>work plan</b> as part of methodology at this stage.</p>	<p>Particular sites shall be provided at the time of submitting the financial proposal.</p>
6	<p><b>e 97; f. GIS / Remotes sensing Expert General Qualifications</b></p> <ol style="list-style-type: none"> <li>1. Should have a Bachelor's Degree in Surveying, or a Masters' degree in Geospatial Information Systems (GIS) or an equivalent. – 1 mark</li> <li>2. Must possess experience of a minimum of ten (10) years, five (5) years of which as a licensed surveyor- 1 mark</li> <li>3. Must be registered as a GIS surveyor and have a valid practicing license in Kenya – 2 marks</li> </ol> <p>The requirement in bullet no. 2 for five (5) years' experience as a licensed surveyor, we request Clarification on the License being referred to and the issuing body i.e Whether it is the The Land Surveyors' Board (LSB).</p> <p>The requirement in bullet no. 3 <i>"Must be registered as a GIS surveyor and have a valid practicing license in Kenya"</i> is not clear. We request Clarification on the registration Body that the Expert should be registered in as a GIS Surveyor and the Practicing License being referred to and the issuing body.</p>	<p>Land Surveyor's Board(LSB) OR "or any other membership in a relevant professional body recognized in Kenya and in good professional standing</p> <p>Land Surveyor's Board (LSB) "or any other membership in a relevant professional body recognized in Kenya and in good professional standing</p>

7	<p>whether the forms from 2 TENDERER INFORMATION FORM to 18. FORM EXP-4.2(b) will form part of the technical proposal Also, on the GIS / Remotes sensing, should one be a registered surveyor or with a gis body?</p>	<p>Form exp 4.2 (b) will not form part of the technical proposal.</p> <p>Land Surveyor's Board (LSB) "or any other membership in a relevant professional body recognized in Kenya and in good professional standing</p>
8	Extension of the closing/opening date	<p>The Closing/opening date of the tender has been extended to be closed/ opened on 22<sup>nd</sup> April 2025 at 10.00 Am Kenyan Local time.</p>
9	All the other terms and conditions of the tender remain the same	

**AG. CHIEF EXECUTIVE OFFICER**